

1. Heritage Preservation Commission Meeting Materials (PDF)

Documents:

[7-14-20 AGENDA.PDF](#)

2. Heritage Preservation Commission Meeting Materials (PDF)

Documents:

[7-14-20 PACKET.PDF](#)



Anoka City Hall, Work Session Room (2<sup>nd</sup> floor), 5:00 p.m.

**Tuesday, July 14, 2020**



- I. Call to Order
- II. Roll Call
- III. Approval of Minutes
- IV. Open Forum
- V. Old Business
  - a. Planning for 2020 Televised Meeting
    - a. HPC Awards
    - b. Sandwich Board Signs
- VI. New Business
  - b. None
- VII. Committee Reports
  - a. Heritage Preservation Award Committee
  - b. Fundraising Committee
  - c. Tourism Committee
- VIII. Miscellaneous
  - a. Development update/discussion
- IX. Adjournment



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**Minutes of the  
Heritage Preservation Commission (HPC)**

**Held at 5:00 p.m., Tuesday, June 9, 2020  
Committee Room, Anoka City Hall**

- I. **Call to Order** Chair Ward called the regular meeting to order at 5:07 p.m.
- II. **Roll Call**  
Members present: Chair Bart Ward, Commissioners Colleen Hansen, Elizabeth McFarland, Cory Rahn, Barb Thurston  
  
Members absent: Commissioners Peg Flaig, Lisa Silberg-Jurek  
  
Others present: None  
  
Staff present: Clark Palmer, Associate Planner  
  
Associate Planner Clark Palmer noted a quorum was present.
- III. **Approval of Minutes**  
Commissioner Thurston noted it was Commissioner Rahn who referred to Bridge Square upgrades and band shell changes on Page 2 and not Commissioner McFarland.  
  
Commissioner Hansen referred to a typo to clarify the HPC did not think a mailing should be sent.  
  
Commissioner Hansen suggested a change on Page 4 under Committee Reports to add the need to promote “historical value” and not just “value”.  
  
**MOTION TO APPROVE THE MINUTES AS CORRECTED BY  
COMMISSIONER RAHN, SECONDED BY COMMISSIONER HANSEN,  
MOTION CARRIED 5-0.**  
  
The Commission reviewed clarification from tasks and direction outlined in last meeting’s minutes.
- IV. **Open Forum**  
No public comment(s)
- V. **Old Business**  
Mr. Palmer shared an update on 202 East Main Street building renovation and uses allowed then referred to an email sent to the Commission on May 8 as well as to the Parking Advisory Board (PAB) and suggested no action be taken at this time due to mixed feelings about the project. He said he has had discussions with property owner Dan Smith who wants to renovate the building then come back with a proposal to widen

the stairwell and other work and said formal action by the HPC was not appropriate at this time.

The Commission discussed having the building renovation done before discussion on the stairwell occurred. Commissioner Thurston agreed but shared concerns about parking ramifications.

Commissioner Hansen shared concerns about the property owner making that kind of investment. Discussion was held regarding potential damage from fire.

Mr. Palmer said this was just a discussion item and would include future review of the entire project and not just the parking and would include fairness of providing on street parking when others do not have that option and the potential for precedent setting for other buildings with old stairwells opening as they are all over the City. He shared photos of the current building and spoke about the encroachment agreement and discussions held with property Jim Neilson owner and how the street bump outs were not working well for snowplowing, school busing, and other reasons and were incompatible with a historic downtown. He said the City would require a building permit soon to start structural work and then move to the project's next phase next year.

The Commission agreed with the proposal and said they looked forward to additional improvements and suggested a tour in the future to better understand the proposal.

VI. **New Business**  
None.

VII. **Committee Reports**

A. **Heritage Preservation Award Committee**

Mr. Palmer shared an update on the proposed Heritage Preservation Commission awards including 530 Monroe Street, 319 Monroe Street, 7<sup>th</sup> Avenue Apartments, and Cottages 2 and 4 among others. He noted property owner Steve Jensen declined to be recognized again. The Commission held discussion about additional locations including the house across from Elim Baptist Church as a possibility among others.

The Commission held discussion about the next televised meeting and level of comfort with the public with in-person meetings and suggested postponing the in-person meeting to August or September and suggested incorporating the use of sandwich boards in the interim.

Discussion was held on the development of HPC standards directed earlier this year and the difficulty in doing this work during the COVID-19 pandemic and its resulting impacts.

B. **Fundraising Committee**  
No report.

**C. Tourism Committee**

No report; committee placed on hold.

**D. Historic Vignette Committee**

The Commission noted this Committee was eliminated by formal vote and could be removed from the agenda.

**VIII. Miscellaneous**

**A. Next Regular Meeting**

Mr. Palmer said the next regular meeting will be Tuesday, July 14, 2020, at 5:00 p.m.

Discussion was held regarding status of sandwich board review and direction to know which homes were in need of updated signs instead of replacement. After discussion consensus was to review areas by neighborhood for possible replacement.

Chair Ward shared an update on The Cottages, stating their hope was to be done within the month then noted donations have decreased drastically due to COVID-19.

**IX. Adjournment**

**MOTION TO ADJOURN BY COMMISSIONER RAHN, SECONDED BY  
COMMISSIONER HANSEN, MOTION CARRIED 6-0 AT 6:44 P.M.**