

1. 5:00 P.M. City Council Worksession And Closed Executive Session Agenda

Documents:

[JULY 27, 2020 COUNCIL WORKSESSION AND CLOSED EXECUTIVE SESSION AGENDA.PDF](#)

2. 5:00 P.M. City Council Worksession And Closed Executive Session Packet

Documents:

[07-27-2020 WORKSESSION AND CLOSED EXECUTIVE SESSION MEETING PACKET.PDF](#)



City Council Agenda - Worksession

Monday, July 27, 2020, 5:00 p.m.

Council Chambers

(meeting will be cablecast)

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **COUNCIL BUSINESS and/or DISCUSSION ITEMS**
 - 3.1 Discussion; Fire Department.
 - 3.2 Discussion; US Highway 10/169 Improvement Project; Project Staging Overview and Open House Update.
 - 3.3 Discussion; Human Rights Commission.
4. **ADJOURNMENT**

VOTE TO CLOSE MEETING PURSUANT TO

- MINNESOTA STATUTE § 13D.05, SUBD (C) TO DISCUSS DEVELOPMENT SITES/LAND ACQUISITION

CLOSED EXECUTIVE SESSION

Held in Council Executive Session Room

- Discussion; Development Sites/Property Acquisition.

Some or all members of the Anoka City Council may participate in this City Council Worksession meeting by telephone or videoconference rather than by being personally present at the City Council's worksession meeting place at Anoka City Hall, 2015 First Avenue North, Anoka, MN 55303. Members of the public can monitor the council meeting by streaming it live online, visit the [QCTV Anoka web page](#) or watch QCTV Channel 16. Members of the public who desire to give input or testimony during the meeting may do so by calling or texting in comments prior to meeting and live during meeting (612-271-8051) or by email at: remotemeeting@ci.anoka.mn.us.

NOTE: There will be challenges and delays as we attempt this option. It is highly recommended to leave comments on this voicemail system prior to the meeting. The number to call is: 612-271-8051.

Meeting by telephone or other electronic means in accordance with Minnesota Statute 13D.021.



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COUNCIL WORKSESSION MEMO

Agenda Item # 3.1

Meeting Date: April 27, 2020
Agenda Section: Council Business and/or Discussion Items
Item Description: Discussion; Fire Department.
Submitted By: Greg Lee, City Manager

BACKGROUND INFORMATION

It has been over a year since Chief Charlie Thompson submitted his letter of resignation. This item will allow the City Council to have a discussion on the process to hire a chief. Interim Chief Richard Kline started on July 13, 2020. He will be in attendance to introduce himself and answer any questions the Council may have.

A joint meeting with the Champlin City Council has been set for 5:30pm Thursday August 20th. The Anoka City Council may wish to discuss their approach to this meeting. The Champlin City Administrator asked the Anoka City Manager what were the three desired outcomes of this joint meeting. Anoka's response was as follows:

The requested three desired outcomes associated with a joint meeting are as follows:

- **Create Transparency – A need to identify the problem(s)**
- **Develop a consensus on a Plan - Process moving forward to Hire a Chief**
- **Discuss Solutions / Organizational Structure**

Interim Chief Kline will be resigning his position on October 31, 2020. A schedule to hire a Chief with a start date of November 2, 2020 has been drafted (attached). However, it is unlikely we will have a Chief by November 2nd. Given this, the plan would be to ask Jon Holmes to take on the Interim Chief position again for a period of a few months.

FINANCIAL IMPACT

None

COUNCIL DIRECTION REQUESTED

For discussion purposes

FIRE CHIEF PROCESS TIMELINE

April 22, 2020	Board did not appoint top 2 nd round candidate
May 13, 2020	Worksession - Board majority expressed a desire to: <ul style="list-style-type: none">• Not proceed immediately with third round of solicitation of applications• Seek external sources for Interim Chief / Consultant• Discuss job description and develop a hiring process/schedule
June 10, 2020	Received Request for Proposals (RFP's) for Interim Chief / Consultant
June 24, 2020	Operating Committee review and discuss RFP's

Estimated Action and Dates

July 8, 2020	Fire Board considers RFP's and takes action regarding Interim Chief
July 13, 2020	Interim Fire Chief Starts
July 22, 2020	Job Description Reviewed and Discussed
August 5, 2020	Job Description Approved by the Fire Board
August 5, 2020	Fire Board approves Plan and Time Frame for 3 rd Round Solicitation of Applications.
August 14, 2020	Chief Position Opening Published
September 8, 2020	Application Deadline
September 9, 2020	Scoring
September 9, 2020	Fire Board Provided an Update on the Hiring Process
September 23, 2020	First Round Interviews
September 30, 2020	Second Round Interviews
October 2, 2020	Background Checks/References
October 5, 2020	Public Introduction
October 6, 2020	Contingent Job Offer
October 12, 2020	Medical & Drug Screen
October 14, 2020	Fire Board Authorization to Hire Chief
November 1, 2020	Interim Chief Terminates Employment
November 2, 2020	New Chief Starts

COUNCIL WORKSESSION MEMO

Agenda Items #3.2

Meeting Date: July 27, 2020
Agenda Section: Council Business and/or Discussion Items
Item Description: Discussion; U.S. Highway 10/169 Improvement Project; Project Staging Overview and Open House Update
Submitted By: Ben Nelson, Engineering Technician

BACKGROUND INFORMATION

At the April 27, 2020 work session meeting City Council provided unanimously consent for the streetscaping/landscaping on the city portion of the U.S. Highway 10/169 Improvement project. The “structure” limestone & red brick treatment was chosen for the project.

Click here to watch the updated DRAFT animation video which as incorporated these landscape elements: <https://youtu.be/BZFCcy258xw> Council shall be aware the video is a first draft and subject to change.

The city has been working over the past year with the Minnesota Department of Transportation (MnDOT) to coordinate the project staging for the City’s U.S. Highway 10/169 Improvement Project and the state’s Highway 10 Rum River Bridge and Corridor Project. These massive projects are schedule to begin in 2022.

DISCUSSION

Dan Lonnes, a Principal Engineer with Bolton Menk, will present a PowerPoint on the project staging video referenced below and will address council questions.

Click here to watch the staging video developed by the City of Anoka: <https://www.youtube.com/watch?v=C7Qk0px0VUQ&feature=youtu.be>

FINANCIAL IMPACT

N/A

REQUESTED COUNCIL ACTION

No action is required by City Council at this time. Staff is seeking input and will answer questions on any aspects associated with the project staging and animation videos for the U.S. Highway 10/169 Improvement project.

WORKSESSION COUNCIL MEMO

Agenda Item # 3.3

Meeting Date: 07-27-2020
Agenda Section: Council Business/Discussion
Item Description: Discussion; Human Rights Commission
Submitted By: Amy Oehlers, ACM

BACKGROUND INFORMATION

At your March 2019 Worksession Meeting, the Council discussed the City's Human Rights Commission.

The HRC was re-established in 2003 and at that time was made up of 15 people. They met on a regular basis to get things going, but from 2003-2007 the commission membership, attendance and participation dwindled and the Commission was reduced to 5 members in 2007. They continued to have difficulty being able to meet quorums requirements and very rarely had topics on the agenda to discuss. In 2009 the City Code was amended so that the HRC would only meet on an as-needed basis. The HRC has not met since 2012.

At that worksession, staff provided information regarding the history of the HRC and the process that is in place should a person feel their rights have been violated.

Process: If an individual contacts the City with a human rights concern, staff provides them with the contact information on how/who to contact at the State Department. The City's HRC doesn't get involved with that. Neither our City Commission or City Council investigates claims of human rights violations, they do not advocate on behalf of a person, nor do they participate in any lobbying efforts for law changes; the HRC merely acts as a conduit between an individual and the State Human Rights Department.

At the worksession, the consensus of the Council was to not make any decisions on whether or not the City should consider disbanding the HRC at this point, but that role of the HRC should be altered to something that is more of outreach commission. Staff was directed to work to create a subcommittee to the Parks & Recreation Board that would promote diverse arts & cultural activities and events and promote inclusiveness for all residents of the City. This has been completed. The Parks & Recreation Board developed a subcommittee which is titled: Arts and Culture Commission. The objective of this committee is:

The Arts and Culture Committee will work with staff to develop artistic initiatives and programs that promote Anoka as a community in which arts and cultural activities are recognized, promoted and valued as vital components of community life.

Staff's position is that having a City HRC is redundant since the State of Minnesota has a dedicated department, to respond to human rights issues and because human rights issues are handled at the State and Federal level. However, there maybe other options related to Human Relations and not necessarily Human Rights.

FINANCIAL IMPACT

N/A

REQUESTED COUNCIL ACTION

Direction to staff on whether to activate the Human Rights Commission, or develop a formal ordinance which would would disband the Commission and repeal that section of the City Code, or look at other options.

COUNCIL MEMO - EXECUTIVE SESSION MEMO

Meeting Date: July 21, 2020

Item Description: CLOSED EXECUTIVE SESSION

Submitted By: Doug Borglund, Community Development Director

MAYOR CALLS PUBLIC MEETING TO ORDER IN THE COUNCIL CHAMBERS AND TAKES ROLL CALL (SOME OR ALL MEMEBERS MAY ATTEND REMOTELY)

MOTION/2nd/Vote: For City Council to go into a Closed Executive Session, Pursuant to:

- MINNESOTA STATUE 13D/05, SUBD (C) FOR TO DICUSS DEVELOPMENT SITES/LAND AQCUISTION