



**CITY OF ANOKA
WASTE REDUCTION AND RECYCLING BOARD
MEETING MINUTES – March 11, 2020**

CALL TO ORDER The meeting was called to order at 5:00 p.m. in the Worksession Room of Anoka City Hall.

ROLL CALL Board members present: Susan Dergantz, Jan Call, and Eileen Rathbun. Absent: Chair Marijo Hain, VC Cheryl Knapek, Diane Grinde and Vicki Violet. Staff present: Pam Bowman, Recycling Manager. Others Present: None. Member Call acted as Chairperson. Since a quorum was not present, no items were acted upon.

APPROVAL OF FEBRUARY 12, 2020 MEETING MINUTES Since a quorum was not present, the minutes were not reviewed/approved.

OLD BUSINESS

Residential Recycling Services Contract Update. Ms. Bowman provided the final draft of the Amendment noting that the language about multi-family properties (to eliminate from the contract) was removed per the motion made at the February meeting. She said she would have the final document signed by both parties and filed.

Holiday Wrap-Up Event Report. Ms. Bowman provided a follow up report to answer the question from Chairperson Hain and VC Knapek from the March meeting who questioned how many coupons were used at the winter event. Ms. Bowman said the number was 131; same as the number of vehicles that came through.

Organized Solid Waste Collection Update. Ms. Bowman said that she had completed the citizen feedback report and provided it for staff to present to Council at their February 24th Worksession meeting.

Marketing Materials. Ms. Bowman said she will work on ordering posters and utility bill buck slips per the request of the members in the next month or two. She added that Member Rathbun had requested data about plastic bottles be included in some materials. Ms. Bowman said she would see if she can find any statistics and have it include in a future RAW newsletter.

Pumpkin Smash. Ms. Bowman said that she had talked with the Parks staff and there was a suggestion to possibly hold the event on a weeknight soon after Halloween versus waiting an entire week to be held the Saturday following Halloween. This item was tabled for a later date.

Subcommittee Reports.

- **Multi-Family** – Ms. Bowman said the update for the Multi-Family project is to get posters delivered to specific building and for the subcommittee to determine next steps.
- **Organics** – Member Dergantz said she will prepare the second education article for the next RAW newsletter.
- **Crayola ColorCycle Program** – Nothing new to report.
- **Anoka Halloween** – Nothing new to report.

NEW BUSINESS

RAW Newsletter. Members reviewed the draft of the spring RAW newsletter. With no changes suggested, Ms. Bowman said the newsletter will go to print on March 16 and will be mailed at the end of March.

Spring Recycling Event. Ms. Bowman reminded members that the event is scheduled for April 25th from 8 a.m. – Noon at 501 Pierce St. She said the information will be in the RAW newsletter and the City View. She added that there is good news in that they will be adding a book collection for the Book Exchange event in June. She said she will arrange for collection containers and a volunteer will be needed to help collect the books at that station. She added that the Roller Derby group that had collected books in the past was no longer interested in doing so because they have ended their fundraising efforts. Details were finalized and Ms. Bowman said she would be in touch with those members that will be volunteering to provide last minute information.

Fix-It Clinic. Ms. Bowman reminded members that the Fix-It Clinic is scheduled for May 2nd from 10 a.m. – 1 p.m. She said the information is in the RAW newsletter and she is promoting it through various communication channels. She reminded them that Anoka County secures the volunteers/fixers for the event. Details were finalized.

Report to City Council. Ms. Bowman reminded the members that each year a report is given by the Chairperson to the City Council. She said it is scheduled for April 20th. With Chair Hain absent at this meeting, Ms. Bowman said she would discuss details with Chair Hain outside of the meeting.

COMMUNICATIONS

City Council Goals. The Council goals document was provided as information in the packet for the members.

State of Curbside Recycling Report. A very lengthy report providing details of the current state of recycling was included in the packet as general information for the members. There was no review of it during the meeting.

Chairpersons Communication Board Meeting. Ms. Bowman said she had thanked Member Grinde for attending the CCB meeting. The Hot Topic was Hwy. 10/Hwy. 47 updates. The meeting notes are forthcoming from staff.

2020 Draft Meetings & Activities Schedule. Ms. Bowman said the meeting and activities schedule was updated to reflect any changes. She said at the last meeting she mistakenly reported the wrong date of the joint meeting with the Park Board. She said the correct date is Tuesday, April 14 at 6 p.m.

General Recycling Questions. Acting Chair Call inquired if some miscellaneous materials she had with her were recyclable. The members discussed them and suggested options.

Members Dergantz and Rathbun said it was difficult to follow the agenda on the Smartboard and said although they agree that the meeting should be paperless, it would be helpful to have paper copies at future meetings for those that request them. Ms. Bowman said she will ask prior to each meeting whom would like a paper copy. She said she will also try to determine a better way to display the agenda and attachments on the page while advancing through the items.

ADJOURNMENT The meeting ended at 6:10 p.m.