

# ANOKA-CHAMPLIN JOINT POWERS FIRE BOARD

## Work Session Meeting Minutes

May 13, 2020

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### Call to Order – 1

The work session meeting of the Anoka-Champlin Joint Powers Fire Board was called to order at the Anoka Council Chambers on May 13, 2020 at 6pm.

### Roll Call – 2

Upon roll call, the following members were present: Greg Lee and Mark Freeburg(remote), City of Anoka; Nate Truesdell and Bret Heitkamp, City of Champlin; Scott Anderson, At-Large Member.

Alternates present were: Chief Eric Peterson(remote), City of Anoka; Chief Ty Schmidt(remote), City of Champlin; Chris Larrabee (remote); Wayne Anderson(remote).

Also present: Interim Fire Chief Jon Holmes; Asst. Fire Chief Todd Schewe.

### Changes to the Agenda – 3

None.

### Minutes for Approval – 4

None.

### Open Forum – 5

None.

### Communications & Information - 6

None.

### Consent Agenda – 7

None.

### Appeals – 8

None.

### Committee Reports – 9

None.

### Unfinished Business – 10

None.

### New Business – 11

11.1 Based on the Fire Board action on April 22<sup>nd</sup> to not proceed with the hiring of candidate Maddison Zickmund, it was recommended that the Fire Board conduct a work session to discuss the next steps associated with the Fire Chief hiring process.

The Fire Board decided unanimously to postpone the hiring of a Fire Chief until 1<sup>st</sup> quarter of 2021. This is due to Covid-19, review and possible revision of By-Laws and job description.

11.2 Personnel Policy amendment regarding Severance Pay.

Fire Board gave consensus that they want to look into providing the option to the Full-time Firefighters to be allowed to accumulate, and upon severance, for whatever reason provided they are in good standing, to receive 1/3 of their sick time paid out to them at their current wage.

11.3 Per May 13 conversation with Operating Committee: Fire Board to determine if interim Chief will be an internal or external candidate.

The Fire Board determined that the interim chief will be an external candidate. Bret and Greg will bring a proposal to the next Fire Board meeting.

### Adjournment – 12

Meeting adjourned at 6:42pm.

Respectfully,

Kathy King  
Designated Secretary